

Sick Child Policy

No child will be admitted into Kids Korner if he/ she shows signs of illness.

Examples include, but are not limited to:

- Fever
- Runny Nose– with yellow or green tint, constant wiping
- Cough
- Rash
- Discharge from eyes
- Visible lice or nits

Even if your child is on antibiotics AND shows any of the symptoms they will not be allowed to enter Kids Korner.

If your child starts to show any of these symptoms while attending Kids Korner, staff will notify the parents and have the child removed from the Kid's Korner room. This policy is enforced for the welfare of all children and staff.

If a child stays home from school because he/she is sick, they will **NOT** be permitted into Kid's Korner.



Wrist Bands and Kids Korner Passes:

- All children in Kids Korner will be required to present an admittance pass to the attendant as they enter the room.
- The Customer Service Representative will provide the parent/guardian with the pass upon paying/arriving (all access members are not required to pay).
- Once the admittance pass has been submitted to the attendant; the attendant will then provide the parent and child a wristband with corresponding name and date marked on the wristband. The parent will need to provide this matching wristband to the attendant when picking up their child. **Kids Korner staff will personally give these passes back to front desk staff as necessary;** parents will not be asked to return passes. Once capacity is reached, Kids Korner staff will radio to the front desk to confirm occupancy status.

Discipline:

Kids Korner staff will handle discipline concerns in the following manner

- Speak with the child and let the child know the expectations
- Redirect the child; ask them to choose another activity
- Parent/Guardian will then be asked to intervene
- Child is removed from Kid's Korner immediately.

Please note: a child who has consistent discipline concerns will not be permitted into Kids Korner. The length not permitted into Kids Korner will be at the discretion of the Kids Korner staff and the Manassas Park Community Center Manager/ Supervisor.

Kids Korner



Policy and Procedures

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Relax, Enjoy...And Don't Worry About the Kids

Don't worry about keeping an eye on the little ones while you're at the Manassas Park Community Center – we will do that for you. Staff and plenty of activities will keep the kids busy while you're taking a class, swimming, or working out.

Kids Korner provides a limited duration sitting service for members/drop-in customers while they are using the Manassas Park Community Center. We welcome children from 4 weeks to 11 years of age. **Maximum stay is 2 consecutive hours per day.** At least one **parent or guardian MUST be present in the Manassas Park Community Center to use this service.**

Kids Korner Hours:

Monday- Friday:

9a-11a

4:30p-8:30p

Saturday

8a-12p

- Kids Korner is **NOT** open most Holidays; please be sure to check the Kids Korner calendar in the front of the Sign In book for any closures.
- ** Kids Korner is **NOT** open cleaning week.

Purpose:

Kids Korner is a service provided to parents/guardians who are utilizing the facility and have no other options for child care. **Parents/Guardians must remain in the building at all times.**

Maximum Number of Kids: 1 Kids Korner Staff member to every 8 children. The facility reserves the right to stop accepting children due to capacity and staffing levels. Maximum number of children per class is **16.**

FEES FOR NON ALL ACCESS MEMBERS

1 hour - \$5.00 Per child

(up to 2 hours maximum)

Please note that hours, fees, services, and policies are subject to change with or without notice.

Late Pick Up Policy:

- A charge of **\$5.00** per child late fee will be assessed for the first 10 minutes you are late picking up your child. A **\$1.00** per minute late fee will be incurred after the first 10 minute charge has passed.

If parents continually pick up the child(ren) late then they will be suspended from child care for 6 months.

General Usage Procedures

- Manassas Park Community Center reserves the right to remove children who are perceived to pose a danger to themselves or others or have been upset/ crying for more than 10 consecutive minutes.
- The parent/ guardian that drops off the child is responsible for picking up the child.
- For security reasons, parents are not permitted past the sign in desk in the Kids Korner room. Parents are asked to line up in an orderly fashion while dropping off and picking up their child.
- Please remember to feed your child prior to dropping off. There is **NO** food allowed in the Kids Korner room.

Toy/Movie Policy:

- Toys and movies from home are **NOT-** permitted in the Kids Korner center.
- Manassas Park Community Center is **NOT** responsible for lost/stolen or broken items that are brought into the Kid's Korner room.
- All movies that we show have a "G" rating.